

Hooksett Sewer Commission
Meeting Minutes
March 1, 2022

INITIAL	COMMENTS
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SPD	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime and Assistant Superintendent John Clark.

Approve and Sign Manifest

Approve Minutes: Commissioner Richard Bairam made motion to approve the meeting minutes of February 15, 2022. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: None

Scheduled Appointments: None

Assistant Superintendent Clark's Report:

Plant:

- The plant is still running excellent discharge numbers with no violations
- Biobot program: The first samples went out February 7, 14, 22 and 28th.

TIF Project:

- The MOU at the TIF meeting did not go up for vote, it will be voted on at the next TIF meeting on March 7, 2022. If it passes at the TIF committee meeting it will then go up for vote with the Town Council at the meeting scheduled for March 23, 2022 at 6:00pm. ?

Phase 3A Plant Upgrade:

- PRB sending submittals to Underwood
- Small materials for the project have been arriving here at the Sewer Commission.

Solar:

- February kWh production is above average

Force Main Replacement:

- Still waiting on design- Holden survey was slow
- Resubmitted to NHDES

Dewatering Upgrade/Pilot Study:

- Recalculating numbers for proper press sizing
- Refiled with NHDES and ARPA funding

Asset Management:

- Work order are progressing

Other:

- Will be doing online safety training with Primex
- The twenty signs that were ordered for the warrant articles were installed around town yesterday.
- HB 398 Senate finance hearing-passed and will move on to full Senate.
- The warrant article vote is scheduled for next Tuesday March 8, 2022.
- CMOM report will be filed in March, the draft is completed.

Old Business: TIF updates are every third Tuesday of the Month.

New Business:

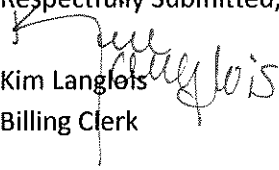
- Next Sewer Commission meeting is March 15, 2022
- The Sewer Commission will be going up on the late fees for non-payment of sewer bills. Commissioner Richard Bairam made motion to increase the sewer bill late fee from \$5 per unit, per quarter to \$15 per unit per quarter, effective with the July 2022 billing. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

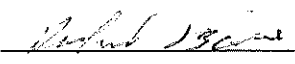
Non-Public Session: None

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 12:20pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Kim Langlois
Billing Clerk


Richard Bairam
Clerk